

FULTON COUNTY OFFICE FOR THE AGING
ANNOUNCES THE FOLLOWING:

FOOD SITE AIDE

FULTON COUNTY RESIDENCY IS REQUIRED

This is a permanent part-time vacancy in the Fulton County Office for the Aging not to exceed 19 hrs/wk.

2025 Salary: \$20.88

Typical Work Activities:

Accepts reservation for congregate meals;
Provides list of reservations and number of meals to be served to providers of meals;
Assists in preparing the Nutrition site for the delivery of meals and clean up site on a daily basis;
Greets guests at Nutrition site;
Accepts and counts donations received at the Nutrition site;
Counts and reports the number of meals served at the site;
Examines and reports on the quantity, quality and types of food prepared at the site;
Oversees and serves meals according to program standards;
Distributes information on the aging programs/services;
Assists in development of meal site programs;
Assists with coordination of home delivered meals on routes picked up at their mealsite;
Delivers routes as requested.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Minimum Qualifications: Either:

- A. Graduation from high school or possession of a high school equivalency diploma; or
- B. Two years paid experience in support of Office for the Aging activities.

Special Requirement:

At the time of the appointment, possession of a valid New York State driver's license appropriate to the vehicles operated or otherwise demonstrate their ability to meet the transportation needs of the job.

**Applications should be filed with the
Fulton County Personnel Department
1 East Montgomery Street
Johnstown NY 12095**

They can be found on our website at www.fultoncountyny.gov.